

Friends of Fishergate

Minutes held on Wednesday 13th May 2026 at The Middle, Fulford Road at 6:00pm

Attendees: TW, AB, FM, BS, GJ, AM

Apologies: AT, HF, KW

Matters Arising		
Item	Notes	Actions
Finances	<p>Dyslexia pen – is this proving helpful within the school? If we get feedback, we could mention it in the school newsletter.</p> <p>Friends of Fishergate currently has a healthy balance, but there is a lot of money ring fenced and accounted for. Summary of recent spending:</p> <ul style="list-style-type: none"> • Year 5/6 biscuits as thank you for Christmas Fair games room • Manga library books • Student Council – £100.00 on pogo sticks for OPAL play • Robinwood coach cost. • Young Voices coach cost – the group feels we should apply this money to OPAL instead. Need to alert the school in advance that spending won't be allotted for this next year. Though it was also suggested that we could also offer to fund half the cost. • Awaiting word from the school on an author visit, we have £500 dedicated for this expenditure. <p>£930 in Bake Sale money is still waiting to be spent by the phases, Y3/4 have confirmed they want to spend their £170 remainder on craft equipment.</p> <p>Also waiting to hear regarding the £500 fund allocation per year (£3,500 total). FM sent another email on Monday that a question arose from. We agreed that spending should not be carried over to the next school year, in order for it to be fair for all pupils.</p> <p>Instead of chasing the phase groups to spend their £500 from bake sale funds throughout the school year, it was suggested that we contact Caroline Burt 3 weeks into each term with a reminder and guideline for spending.</p> <p>£2,000 should be left after this spending is made, it is good to have it carry over into the next fiscal year so that Friends have a buffer. There is also still the money to be raised from the Summer Fair and remaining Bake Sales.</p> <p>Other fundraising: easyfundraising has been a nice money-earner, unfortunately we don't have more parents using it.</p>	<p>Tamsin – ask Dani and Tina for feedback on the dyslexia pen</p>
Summer Fair	<p><u>Summer Fair: 12.00pm – 3.00pm on Saturday 4 July</u></p> <p>The plan so far:</p> <ul style="list-style-type: none"> • Trig Brewery – beer and alcohol sales • Ice cream van – they pay us a £35.00 fee (estimated) 	<p>Heidi – does she have any football contacts who could run a 'beat the goalie' game?</p>

- Total Sports – beat the goalie, bouncy castle?? They haven't responded in the past, not sure they are a reliable source
- Badge maker stall? If we include this - could children design their own, or, would we need to design and sell?
- Raffle (call it around 2/2.30pm)
- Alisun's singers
- Book stall – Abigail kindly offered to run a grownup book stall, 3 books for £2.00 or 1 for £1.00. Hold this next to the Jam jar stall. FM offered to help man the stalls when not on float related activities.
- Gayle has a team of four Year 7's who can work the stalls (split shifts so they can enjoy the fair too!)
- Sweet Stall - could we run this ourselves purchasing sweets / popcorn / candy floss from B&M etc?

Supplies to prepare:

- Pre-order raffle tickets (need to mention some of the prizes)
- TEN license - £21.00
- Gazebos – discuss with Mick, Heidi has mentioned having access as well

Outsourcing the work:

There is concern we won't have the numbers needed to make the food, games and stalls operate as they should.

June 5th – deadline for parents to come forward to help. After this, we'll need to source external vendors. Can they, for example, prepare sweet cones, run biscuit decorating? Promote that English second language speakers can be given supporting roles that don't rely on speaking, and they can be paired with other parents.

- Food – we would like to grill hot dogs, veggie dogs and onions
 - Sell slices of pizza from Domino's?
 - Vendor like the Bistro Guy?
 - Buy cakes from Thomas the Baker to resell?
- Games
 - Rhythmic Gymnasts – if they can organise an activity and pay a fee, this would be welcome
- Inflatables – this activity had some negative feedback, Heidi has more details on this

Stalls:

- Abigail interested in book stall for grownups only – 3 for £2, or 1 for £1 – young adult, cookbooks (collect at donations day)
- Set up next to the Jam jar stall (book stall)
- Gayle has four Year 7s ready to cover split shifts
- Face painting – Ngoc Ton will charge and donate all money back to FoF in exchange for being allowed to advertise her services
- Teddy tombola - £2.00 each, prize every time.
- Alcohol tombola – need to pad out with posh mixers, cordials and fancy tins. In a perfectly run, sold out tombola each donation is worth £1.66 which needs to be factored in to any purchases.
- Lucky Dip – Bahar will dress up the box, purchase and wrap the items (we have little bags from the Resource Room shelves)

Confirm with Trig Brewery.

Plan other alcoholic and soft drink options.

Get in touch with the Ice cream van to offer the date.

Get in touch with Total Sports to request their offering and costs.

Donations bins – call out for prizes, grownup books (young adult, cookbooks, fiction, etc.)

Francesca – order raffle tickets, envelopes and prepare TEN license

Face painting – get in touch with Ngoc about her offer to paint and donate money back to FoF. Should we ask Maria as well?

Andrea – prepare flyers and comms for 5th June deadline for parents to sign up to run stalls, for new donations collections using our bins and for Donations Day

Andrea - make up fair volunteer spreadsheet

	<p>Using tokens: Discussed selling tokens for children to spend on games, in lieu of money? These would be single-use and disposable. Each one potentially worth 50p and then utilised like the coin would be. No refunds, which should be made clear up front.</p> <p>Collection donations:</p> <ul style="list-style-type: none"> - Heidi kindly offered to prepare and re-label our bins to collect donations before the fair <p>Comms:</p> <ul style="list-style-type: none"> - Find the summer fair banner and display on the school gate - Share our posters farther afield? With neighboring schools?? - Friday - 5th June – deadline for parents to claim a stall / job - Tuesday 9th June – next meeting? - Thursday 2nd July – donations day (volunteers, promote by email and on Facebook) 	
Book vending machine	<p>Grant money awarded – hooray! £800 from York Common Good. Thanks were given to Gayle and Tamsin for their hard work. York Common Good will need feedback and photos.</p> <p>There is concern that fundraising is being used to change the machine to accept money. Our messaging was based on the machine being a rewards-based tool to promote literacy. We hope this will be the school's focus and main use for the machine. Will children take a special trip to the machine with money the school gives them to spend? How will this work?</p>	Tamsin – chat with school about this concern
Father's Day stall	Risus items Francesca shared? Tamsin also suggested pork scratchings...	
FoF available roles	We haven't had anyone step up regarding the roles of Communication Lead & Uniform Coordinator. Andrea is preparing notes and getting everything in order in preparation to handover.	Keep promoting these jobs