

Friends of Fishergate

Minutes held on Tuesday 10th February 2026 at Novotel, Fishergate at 6:30pm

Attendees: TW, AB, BS, AT, FM

Absent with apologies: KW, HF

Matters Arising		
Item	Notes	Actions
Finance update	<p>OPAL - awaiting donation from child who raised money at a personal bake sale who wants it used towards this project</p> <p>Dyslexia pen</p> <ul style="list-style-type: none"> • Has anyone heard how this is working in the school? • It can also be a translator tool <p>Other fundraising - does anyone at the school recycle ink cartridges? We could review profitability and steps needed to get this started.</p> <p>School invoices - awaiting various ones including Askham visit, Robinwood and Young Voices coach travel. Will get in touch with Debbie after half term.</p> <p>Email sent to Heads of phases etc. on 22nd January offering £500 per year group (total £3,500) to spend on school trips etc. Also reminded about the £250 per phase Bake Sale money to be spent (total £1,000) only £70 spent by Y3/4 so far.</p> <p>£262.50 paid to FoF on 15th January, from Cauliflower Christmas Art Project. Well done to Andrea for running!</p>	<p>Heidi - has Red Goat gotten in touch with the donation from their Halloween event yet?</p> <p>Heidi - Dyslexia pen - to follow up regarding its implementation</p> <p>Ink cartridge recycling - does the school currently have a scheme?</p>
Book vending machine	<p>Still targeting Easter to finish the fund-raising for this as we need to close it off and focus on OPAL.</p> <p>Any word from contacts with the press - Maxine or Tamsin's contact at YorkMix?</p> <ul style="list-style-type: none"> • Vital that we include our call-to-action, being funds are still needed to reach our goal <p>Tamsin will save the York Mix contact for the OPAL fund raising as this will be a big one. We don't want to exhaust press opportunities for one fund-raising piece.</p> <p>What do we have raised currently?</p> <ul style="list-style-type: none"> • £640 private & business donations (+ potentially £100 from gift aid) • £100 - from CareFound (Gayle's donor) • Total up to £840 	<p>Heidi - has she received word back from Maxine?</p> <p>Gayle - how is the Shepards Trust application going?</p> <p>Tamsin - respond to Dave's email with our points about the machine's purchase</p> <p>Andrea - share updates in newsletter, where we are with the effort</p>

	Shepherds Trust - Gayle applying for funds for book vending machine and towards stocking the machine	
Mother's Day stall	<p>Friday 13th March (after school?) - Francesca available to help</p> <ul style="list-style-type: none"> • Sell 60 daffodils in pots (Tamsin currently growing these) • Have stock of card-making kits in Resource Room - mentioned selling these so children can take home and make their own cards as well • Sell pre-made badges? Price at 50p? 'I Love My Mum', 'Best Mum Ever' 	<p>Tamsin - where are card-making kits?</p> <p>Tamsin - badge maker, see if pre-made badges are an option</p> <p>Andrea - comms, poster</p>
Spring Disco - Friday 20th March	<p>Discussed name for disco event, decided Spring Disco covers all fun themes of eggs, bunnies, etc. A member shared they are religious and that 'Easter' feels better when reserved for religious events, doesn't seem fitting for the school disco.</p> <p>Don't want children to access the playground, even with the rule that grownups supervise as it's too large an area to manage in addition to the event inside.</p> <p>Stalls</p> <ul style="list-style-type: none"> • Friends of Fishergate - collection for the book vending machine, easyfundraising flyers, other promotional materials about getting involved, what we're working on, etc. • Snacks - check dates on crisps leftover from the Christmas Fair, the sweets Heidi found for the last disco sold very well • Inflatables - need to buy around £1.00 to turn around a profit. People have seen bunny ear inflatables too. • Resource room - quiet / colouring space again? <p>Egg decorating - concerns about use of real eggs. Hard-boiled could be tricky to send children home with and emptied egg shells would be time-consuming to prepare.</p> <p>Badge maker - stall where children can design their own?</p> <p>Face painting - Maria is confirmed as doing it again (who did Halloween disco). We may have some Easter-themed templates leftover</p> <p>Volunteers - begin organising this now so parents are given advance time to plan (get time off work, etc.)</p>	<p>Tamsin - find out how many crisps are leftover?</p> <p>Tamsin/group - decide on stalls and call out for volunteers ASAP</p> <p>Bahar - research general and Easter-related inflatables to resell (£1 budget) - Amazon, Temu, Risus</p> <p>Tamsin - look up volunteer plan from last disco</p> <p>Andrea - comms, poster for parents, social media, display in school</p>
Quiz	<p>Tuesday nights in upper hall available - decide on April 21st or April 28th for the event</p> <p>Decide on an event start time, 5pm or 6pm. Encourage families to attend - will there be questions for children too, so they can play along as well?</p>	<p>Tamsin - book the quiz master once date and time are decided upon</p>

	<p>No food preparation allowed in kitchen (can use staff room),</p> <p>Someone has to work the back door for the event and lock up once it's over</p> <p>Promoting the event</p> <ul style="list-style-type: none"> ● Really sell the amazing menu lined up <p>Sell tickets in advance</p> <ul style="list-style-type: none"> ● Potentially £7 adults / £3 children (11 years and under?) ● Cost of drinks and alcohol not included in price of ticket (sell reasonably priced soft drinks) ● How many cooks to cover ticket sales? If we have 10 cooks, they can cook for 12 people each <p>Table set up</p> <ul style="list-style-type: none"> ● Set up food and drinks on 3 tables in the center of the upper hall ● Arrange up to 14 tables around the hall (tables hold 8 people each) <p>Food and drinks</p> <ul style="list-style-type: none"> ● Food from Amy and friends - - catering the event, FoF will reimburse costs (Chinese, Korean, Pakistani) - nut-free and low spice ● Plates, cutlery, drinking cups ● Purchasing soda to sell ● Purchasing alcohol to sell (or was Heidi's Trig Brewery contact able to help with the supply?) ● Pad it out with frozen spring rolls (veggie options), prawn crackers, naan, etc. - - buy puddings too (fruit salads, squirry cream) <p>Quiz</p> <ul style="list-style-type: none"> ● What supplies are needed for the quiz (printouts, pencils, etc.) - - back up, find someone to host and use questions from ParentKind resources 	<p>Francesca - find out what earnings were from the 2023 quiz</p> <p>Andrea - promote pan-Asian feast and highlight our chefs, bring children along - family friendly</p>
<p>Easyfundraising</p>	<p>Include flyer in school newsletter, video and flyer on Facebook</p> <p>Tamsin has a stack of flyers to hand out to parents at the school - find outgoing parents to distribute</p> <p>Regular feature (once a month in school newsletter) - Facebook too (different theme for each month)?</p> <p>Feb promotion: The school will receive a £2 bonus donation for every new parent or supporter who signs up to support your cause via the easyfundraising app.</p>	<p>Tamsin - decide on good way to distribute leaflets</p> <p>Andrea - share details in newsletter, Facebook</p>