

Friends of Fishergate

Minutes of meeting held on Thursday 15th May 2025 at 9am , in Busk Coffee Shop, Fishergate

Item	Notes	Actions
Present/ apologies for absence	Present: AR (secretary) FM (Treasurer), JD, HF, GJ, BH, TW Apologies: none	
Matters Arising		
Finances	<p>Treasurer FM, provided a summary of accounts to date for 2024/25:</p> <p>Items funded: (£3485) No Cold Child Coats, Santa Gift bags, Chess Provision for one term, Robinwood Coaches, Young Voices Coach, Tom Palmer Author Visit, Mobile Planetarium Show along with Friends Annual running costs (insurance, licences)</p> <p>Money Raised: (£4081) Halloween/Spring Disco's, Christmas Fair, Christmas Shop, Year 6 fundraising and ongoing cake sales</p> <p>Outstanding Payments on Agreed Funding (£820) Books on diversity, KS1 show costumes, Class sponsored animals.</p> <p>Money Ring Fenced (£6050.00) School playground (£1000) School Trips (£3000) Yr6 Leavers Treat (£450) Upfront Class Cake Sale expenditure (£1600)</p> <p>It was also noted that:</p> <ul style="list-style-type: none"> - There will be other amounts (currently unknown) coming in from the likes of Easy Fundraising and Asda Cashpot. - The Christmas Card Project (APFS) has not paid up yet. - Phase groups have not been spending their cake money allowance yet, funds were allocated in order for them to use it over the year. - Cake sale frequency (based on available volunteers) and average sale takings (approx £70) would suggest a lower allowance upfront next year. - The increase in the Spring Disco entry price was gracefully received and was successful with the increased funds raised. 	<p>Liaise with Teaching staff about spending cake money.</p> <p>AR to chase APFS for Christmas Card payment.</p> <p>Confirm Yr 6 Funds available to Year 6 staff.</p> <p>Liaise with School Finance Manager to complete invoices.</p>

Summer Fair Planning	<p>Using the Summer Fair template from last year, the following points were agreed:</p> <ul style="list-style-type: none"> - Donations Day will be Thursday 3rd July - External Trading tables will cost £20. - Raffle Prize list is on schedule and to revert to a simple allocation of prizes. - Useful ideas and resources discussed around games, if costings and staffing cannot be met, can be omitted. - Plant Stall suggested by TW and offer to collect plant donations. - Ask Total Sports if they could provide any activities like a treasure hunt? - A big push for helpers and donations. 	<p>AR to update Template for 2025 and create a task driven action plan.</p> <p>HF to ask P&T about bar.</p> <p>FM to ask AP about music.</p> <p>AR to contact BBQ team.</p> <p>AR to contact Total Sports.</p> <p>Confirm Fair & DD dates with school.</p> <p>Fair Recruitment.</p>
Future of FOF	<p>Discussions and concerns were discussed about the future of FoF for the next school year.</p> <ul style="list-style-type: none"> - There will only be one committee member - Treasurer. - The Chair & Secretary positions will be vacant and will need filling. - A substantial number of Friends members who participate regularly at various levels, will be leaving the school in July. - Uptake of new active members has been low. - Introductions sheet to be sent out to raise awareness. - Useful to have one school staff member as a point of contact with FoF, for rallying staff around spends and general insight. 	<p>AR to finalise introductions sheet.</p> <p>AR to ask TC about a staff member POC.</p>
AOB	<p>GJ kindly updated the committee on the work she has been undertaking to seek out suitable external funding sources whilst also communicating with the school and governors about upcoming needs of the school.</p> <ul style="list-style-type: none"> - A focussed drive is required from both Friends and the School in order to fulfil the necessary information and requirements to succeed with the application on two possible leads with Tesco & Aviva. - It was agreed that the suggested point of contact/liason on the school teaching body would also be very useful to Friends to enable this detailed process, as well as the other broader requirements of Friends' <p>The next Friends meeting will be held in the next half term leading upto the Fair.</p>	<p>AR to calendar at meeting date.</p>