

Friends of Fishergate

Minutes of meeting held on 23/02/24, 9am, Busk Coffee Shop

Item	Notes	Actions
Present/ apologies for absence	<p>Present: RR, FM, JD, HF, AR</p> <p>Apologies: BH, VE, AB</p> <p>Next meeting: Straight after Easter Hols Date TBC</p>	
Matters Arising		
Treasurer Update	<p>FM gave accounts overview for so to date. Anticipated costs, monies raised and forecasted income.</p> <p>Recent & current spending requests were itemised:</p> <ul style="list-style-type: none"> - Library Bean Bags, Plus refill and intention to offer out £300 - School Trip Assistance £700 - Year 5 6 DT project - Cake sale money & EB Family Donation - EY classroom rug & games - Cake money - Well Being Team Sensory Room items £150 <p>Also discussion around Teacher project GE Artist in residence Mosaic Project. Friends initially offered £1000 for this last year, though costs are looking around £3000. AR suggested National Lottery Funding has not been accessed by Fishergate School (many local schools have already done so)</p>	<p>Waiting on invoices from DW/school as they arise.</p> <p>Feedback on beanbags and fulfil order if ok. Order and refill other bags. Put out to other teachers when agreed.</p> <p>Feedback on Trip Assistance.</p> <p>Asking school to make purchases on our behalf to benefit from VAT saving for school items.</p> <p>Speak with DW, GE about what is needed for the Mosaic project. AR to look closer at NLF</p>
Calendar Dates for Year	<p>Spring Disco 15/03/24</p> <p>Cake Sales (as per laid out)</p> <p>Frozen Fridays start 28/06/24 for 3 weeks</p> <p>Table Top Sale 27th April (Provisional dates TBC)</p> <p>Summer Fair Donations Day Thursday 4/07/24</p> <p>Summer Fair 6/07/24</p> <p>(plant sale to be included in Table Top (TT) sale)</p> <p>Potential Uniform Giveaway Table dates</p>	<p>Run dates past school office.</p> <p>Cake Date Poster for this half term? Check. One For summer term.</p> <p>Frozen Friday poster summer term?</p>
Spring Disco	<p>Friday 15th March KS1 6-7pm, KS2 7.15pm-8.15pm</p> <p>Helpers so far: FM, PM, RR, AR, AP, LC, SD,</p> <p>AP curating Music and microphone. SD providing Audio Equipment. RR poster done AR Face Painting, No tattoos as previously discussed. Keep simple. JD, RR, FM sort crisps, chocs, juice supplies</p>	<p>Shout out for specific KS1 & KS2 helpers.</p> <p>Resend reminder email about phones and parent attendance week before.</p> <p>It was agreed to gift a voucher as a show of</p>

	Bubbles in the playground -	our appreciation to SD for his continued support and use of his equipment.
Spring Clearout Table Top Sale	<p>Originally suggested by TW and agreed at last meeting is a good idea.</p> <p>Suggested Date is April 27th (Saturday) in school playground (dance classes currently hire hall)</p> <p>Free entry. £5 to take a table/stall holders (sell your own stuff) Friends Tea & Cake stall Friends Book & donation stall plus Plant Stall (to replace Annual Plant sale) Free Uniform Table</p> <p>Friends have invited VE daughter I, to take a table as she fundraises for St Leonards Hospice. Friends are very happy to support her endeavours.</p>	<p>Confirm date & school agreement ASAP</p> <p>Poster and dates - big push for good attendance ASAP</p> <p>Gate poster!</p> <p>Donations call out for plants, books and cakes. (Giftable save for Fair Tombola) ASAP</p>
Summer Fair Raffle	<p>HT/AR agreed to start asking for Raffle Requests after Easter Holidays.</p> <p>There was discussion around the effectiveness of chasing those who generously donated at Christmas - not wanting to put them off and the expectation that they will get repeatedly approached. Chase for opportunity and act with grace!</p>	<p>Create a new letterhead to send out with dates.</p> <p>Spreadsheet to work from.</p>
Summer Fair Banner	AR to liaise with banner company to get a new and year on year reusable banner for the Summer Fair. (With interchangeable dates!)	Artwork format. DW can order on our behalf.
Summer Fair Other	<ul style="list-style-type: none"> • Date Saturday 6th July • Coconut Shy - JD still has posts from last year WTS. • Spin the Wheel - missing at both Christmas '23 and Summer '23 Fairs. • FOF have been donated a gazebo for their ongoing use. • Ice Cream Van was successful & popular last year, earned £40 donation. • Total Sports have shown their interest in getting involved with inflatables, but costs an benefits not clear yet. Discussions lay around fundraising benefits for Frineds and concern over out-pricing families to participate (ie Friends keep it pocket friendly for all) • Teacher LD Son C, has a band who would like to perform. Yes! • VE daughter I, invited to take a table supported by Friends, as she fundraisers for St Leonards Hospice. 	<p>Chase spin the wheel or make one (JD)</p> <p>Shy - (JD)</p> <p>Book Ice Cream Van Man (AR)</p> <p>Contact Total Sports and iron out if their offerings benefit our fundraising compared to running an inflatable as we did last year. (AR)</p>
Update Bank Account details on Fundraising Causes	AR thought that The APFS Christmas Card Project will need our new bank details for us to receive payment, along with any commissions earned through the clothing label sign ups friends have.	AR to contact relevant fundraising scheme.
Spring Newsletter	Events and news updates to be sent out this term	AR before Easter Holidays
Free	Agreed was very successful last term to move along a lot of stock	Include in TT sale

<p>Uniform Sale Giveaway</p>	<p>that had built up and illustrated that demand was there to re-use school clothing.</p>	<p>and/or do one in school time too? Have a look.</p> <p>Check uniform stash on Friends shelves.</p> <p>Shout out for old uniform.</p>
<p>AOB</p>	<p>RR mentioned that due to her own families departure from Primary school at the end of this school year, that a new Trustee would be needed to be added to the Friends Constitution and also a new signatory for the Friends Bank account.</p> <p>It was discussed this would be most beneficial from parents who are:</p> <ol style="list-style-type: none"> 1. Active participating in Friends planning and events 2. Have children in the school for at least a few years to simplify constant updating. <p>Next meeting date to be put in the calendar ASAP.</p> <p>AR suggested a virtual event, in the style of Auction of promises, but played as a lucky dip and the group discussed.</p>	<p>Does not need immediate action, but some group discussion over the next term or so to identify suitable and willing candidates.</p> <p>Next meeting date (AR)</p> <p>AR to sketch out main ideas and principals and put out to the Friends group for further feed back to see if people can get behind it.</p>