

## Friends of Fishergate

### Minutes of meeting held on Thursday 12/01/23, 9am, Busk Coffee Shop, York

Item	Notes	Actions
<b>Present/ Apologies for absence</b>	Present: RR, FM, AR, HF, TB Apologies: JD, AB	
<b>Matters Arising</b>		
<b>Christmas Fair &amp; Shop debrief 2022</b>	<p>Fair - £1476.46 raised - Some good feedback given by email/in person. Discussed the potential benefits of increasing raffle ticket sales further by starting prep and planning earlier (ie early September) for pre-fair ticket sales and setting fair dates earlier for school diary.</p> <p>Shop - £895.21 raised - very successful, good processing routine established on day one and many extra sales on day two. Perhaps increase stock units from 600 to 800, as spare selection boxes and left over shop stock from 2019 (pre-covid) sold through well. Positive feedback from teachers/parents. Positive experience for kids.</p> <p>APFS Christmas Cards - £225 raised tbc - need to look out for when we get paid. AR looking through statements could not see the 2021 payment for £280 come in. RR confirmed they had not seen it arrive last year.</p> <p>It was mentioned that print quality wasn't great this year, despite original artworks being vivid. FM suggested Fulprint York print used by another school and the quality was better in comparison and local company.</p>	<p>Agreed to have Raffle prizes in place to be able to order printed raffle tickets for distribution going forward. AR will lead.</p> <p>Consider increased stock holding 2022/23</p> <p>AR to chase APFS contact for payment confirmation 2021 &amp; 2022.</p> <p>AR to Contact Fulprint as to their prices and process as an option for Christmas 2023</p>
<b>Cakes Sales</b>	<p>Dates for Cake sales this term have gone out from school with a request for year group parent helpers to stand forward to cover a minimum of 3 people when busy.</p> <p>The Cake Crew so far:</p> <p>YR ½ - RR, FM, HF YR ¾ - HF, LJ- (1 more required) YR ¼ - HF, FM, AP EYU - HF, TW( 1 more required)</p> <p>RR can potentially float if stuck.</p>	<p>RR will put date poster together for Spring Term.</p> <p>AR will include scores-on the doors in our next newsletter and to fill helper gaps.</p> <p>AR reach out to year group teachers to encourage spending.</p>
<b>Easter Disco</b>	Friday 24th March, week before end of term. Need to check with school & Charlie. Book DJ Ollie. Planning Meeting Thursday 9th March gives two weeks prior.	AR to include in Friends dates to confirm with TC When dates confirmed, ask Helen to book DJ.

<p><b>Leavers Hoodies</b></p>	<p>Raising £356.64 for the school. RR confirmed that all the ordering had completed and delivery into school should be imminent, ready for Robinwood trip in late January.</p> <p>The system used by Banana Moon is quite process heavy and not the most intuitive for folks to use, plus sizing is ambiguous, so extra clarification and amendments were required.</p>	
<p><b>Plant Sale</b></p>	<p>AR keen to repeat this again in 2023 as it was a simple &amp; positive venture last year. Mid May was timely last year, so similar date again</p>	<p>AR to include in Friends Dates List to TC and advertise early in newsletter.</p>
<p><b>Summer Fair Ideas</b></p>	<p>Suggested date Saturday 8th July, following similar placing of previous summer fairs. No obvious clashes with nearby schools etc.</p> <p>Recruiting a 'BBQ Crew' as previous families have now left school - resourcing a large bbq and possibly GT &amp; CW to run it?</p> <p>Forest School with trained FS leader - fire and marshmallows and activities. RR suggested asking IJ or PE? AR has a Friend also qualified.</p> <p>Bar Possibilites.</p> <p>Bouncy Castle - or Slide? discussion around it being safely managed to prevent accidents. Will explore options &amp; cost with local Fulford company.</p> <p>Coconut Shy - simple and fun. Where to source coconuts? Costs to set up? Ask on Bishy Rd.</p> <p>Facepainting - stencilling. AR has face paints. Stick on jewels? Get older kids and siblings involved with this? Nail painting?</p> <p>Wang-a-sponge, Spin the wheel (more varied and quirky small prizes - stickers...) whack-a-rat (rice filled socks) all popular.(older kids)</p> <p>Jam Jar stall -</p> <p>Performance -</p>	<p>AR to include in Friends date list to TC.</p> <p>CW definite on BBQ!</p> <p>Make enquiries with said persons as to possibilities.</p> <p>HF to enquire with Bouncy Castle Man. Also consider power access needed from BA, school field.</p> <p>Future recruitment of older kids and siblings for games stalls.</p> <p>AR Earlier shout out in Newsletter to collect jam-jars and ideas for filling.</p>
<p><b>Other Fund Raising Ideas?</b></p>	<p>Disco for Parents? - instantly voted down! Haha! TB suggested Curry &amp; quiz night. Food &amp; drink could be straight forward and support a worthy ticket price.</p> <p>Ceilidh? - fun, lively. Would need to research providers for calling and music, costs etc. Maypole? - something to be included in the summer fair. Film Night - last one 2019. Works quite well and nice kids in PJs/Sleeping bags. Tombola of promises - like an auction, but keeping entry price low for everyone. Promises will attract a money pot based on popularity of the promise. Winner drawn out of a hat rather than go to highest</p>	<p>AR has sent enquiry for Speed Quizzing costings and requirements.</p> <p>AR to open up ideas and suggestions from parents in Spring Newsletter and float by email to everyone on Friends mailing list.</p>

	<p>bidder. AR is suggesting a couple of 'name-label' companies that pay back to school on purchases, links could be promoted on SM and website page for ongoing raising of funds - in addition to 'easy fundraising' site and Amazon Smile. Promote all more.</p>	<p>AR to speak with TC for consent and build all into Friends page on school website</p>
<p><b>School Purchasing Requests</b></p>	<p>School has requested funds for an upcoming 3 &amp; 4 year group trip. Agreed to fund. Friends will offer a nominal cost per head across all the year groups for them to use towards trips this year.</p> <p>Discussion around ring fencing a nominal amount to secure a Panto trip for the whole school next Autumn/Winter Term - to benefit all children directly as it a loved experience!</p> <p>Approach school and year groups regarding any spending requirements. Updates on Cake sale allocations and encourage them to spend and use.</p> <p>AR mentioned Waitrose Community Fund Pot. School benefited a few years back. Speak with school to find out if they have any projects in mind to drive an application?</p>	<p>RR to allocate expenditure and notify School.</p> <p>RR to discuss with school.</p> <p>AR happy to start beating the drum with staff to use these resources and talk to us about project ideas.</p> <p>AR to look into this in more detail around windows of application etc and liaise with school.</p>
<p><b>Dates for Calendar</b></p>	<p>08&amp;9/02/23 School uniform sale 09/03/23 FOF meeting 24/03/23 Easter Disco 27/04/23 FOF Meeting 17/05/23 Plant Sale - John Lally 15/06/23 FOF Meeting 24&amp;25/05/23 School Uniform Sale 03/07/23 Donations Day - Summer Fair 08/07/23 Summer Fair Cake sale dates for Summer Frozen Friday Dates</p>	<p>AR to issue potential dates through school for confirmation with TC. <b>These have been confirmed by school OK.</b></p> <p>Dates to be sent to KC for website once confirmed.</p>
<p><b>AOB</b></p>	<p>Trustees - FM was unanimously voted in as Trustee to replace HC (no longer at school) Current Trustees now stand as RR, TC, AR &amp; FM.</p> <p>AR enquired about TB photography at the Christmas Fair. TB has sent photos FAO school for safeguarding requirements. Friends keen to see end work and will ask school to send accessible photos on, for potential use on Friends page of website, SM and possible future marketing.</p> <p>AR Friends page on school website needs updating and refreshing. Up to date Bio and introduction of Friends, fundraising links etc.</p>	<p>RR will update The Charity Commission. with details.</p> <p>AR to speak with the office as to when we can access.</p> <p>AR will draft this out and liaise with KC/Office.</p>