



## Minutes of the hybrid meeting of the FGB held on Monday 27<sup>th</sup> September 2021 at 6pm

**Present:** Ms J Hudson (Chair), Ms T Clarke (Headteacher), Dr A Pawley, Mr B Twist, Mr G Whitmore, Ms F Moxon, Mr M Snowden, Mr D Allen (*until 7.10pm*), Ms H Thomas, Ms A Last and Ms C Johnson

**In Attendance:** Ms M Riley (Governance Support Officer, CYC – Clerk) - virtual  
Ms D Rees (Deputy Headteacher)

### 1. WELCOME, APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND BUSINESS INTERESTS

Everyone was welcomed to the meeting. There were no apologies received. The clerk thanked governors who had returned their business interest forms and reminded other governors to complete and return them.

There were no declarations of interest.

### 2. ELECTION OF CHAIR AND VICE CHAIR

**Resolved:**

**Governors unanimously elected:**

**Ms J Hudson as Chair of Governors for a period of one year.**

**Mr G Whitmore as Vice-Chair of Governors for a period of one year.**

### 3. GOVERNORS DISCUSSION REGARDING SUBJECT LEADER REPORTS FOR 2021-22

The Chair asked the governors for any suggestions regarding subject leader reports for this academic year, the governors suggested the following areas to focus on:

- The new writing approach
- Music
- PE
- The impact of the school priorities and for governors to have a good understanding of these.
- Phonics and the new framework.
- The family learning team.
- Sex and Relationships education – later in the year.
- Reviewing children at risk of exclusion.

**Action: The Headteacher and Chair agreed to write a program of subject leader reports for governor training and distribute to all governors.**

#### **4. MINUTES OF THE LAST MEETING HELD ON 13<sup>TH</sup> JULY 2021**

Previously distributed.

#### **Resolved:**

**Governors considered and approved the minutes of the FGB meeting held on 13<sup>th</sup> July 2021 as a true and accurate record of the meeting. The clerk will add approved to the final copy and return them to school.**

#### **5. ACTION PLAN AND MATTERS ARISING**

No actions or matters arising

#### **6. CODE OF CONDUCT**

Governors agreed to the code of conduct.

#### **7. GOVERNORS SAFEGUARDING**

The clerk thanked governors who had completed their safeguarding training and reminded other governors to complete this and return the certificate. The governors had read the updated Keeping Children Safe in Education which had been previously distributed.

#### **8. HEADTEACHERS REPORT**

The Headteacher reported the key points from the term so far.

- The work on the kitchen would be completed by half term and the children were being offered a limited menu until that time.
- The cook was working around getting enough deliveries of food.
- The site manager was off for six weeks due to an injury and the other site manager had left so they were hoping to recruit.
- There were two new teachers and four new TAs in school. The new children in Early Years (EY) had settled well.
- The Covid rules had changed significantly over summer meaning no self –isolation for being a contact anymore. There had been one member of staff who had tested positive and staff were asked to wear a face covering if they had been in contact with someone with Covid. If more cases arose they would consider moving into bubbles again but phases were currently back together with separate assemblies. Track and Trace now contacted families about contacts, but school would let parents know where needed.
- The Deputy Headteacher reported children had settled into school well. Year 3/4 had made a positive start and they were mindful of supporting any anxieties. The children enjoyed seeing their friends in parallel classes and they were engaging in the curriculum. The separate playtimes was working well due to the small area and they had less incidents. The MSAs were great and forward thinking. A governor queried if they needed more adults due to separate playtimes, the Deputy Headteacher answered that they did but it was working better watching less children.
- Volunteers were back in school and they had introduced swimming again.
- Parents of KS1 children were dropping off in the hall and parents evening would be via telephone calls or on zoom.
- They would decide on Christmas and parent activities by half term.
- The staff had attended phonics training with Alison Bailey and work on disadvantaged pupils.
- The Headteacher and Deputy Headteacher would be carrying out some monitoring in classrooms through observations, learning walks and pupil interviews focusing on their attitudes towards

writing. The Chair asked how they chose the children to talk to, the Headteacher explained they chose a mixture of children to gain a broad perspective on their views.

### Covid Contingency Plan

For information.

### School Development Plan (SDP)

The Headteacher explained they had four priorities on the SDP and writing and disadvantaged children ran throughout the SDP.

1. They had more children arriving into school with delayed speech and were taking part in Early Talk for York to combat this and there would be writing centres in KS1 and KS2. A priority was raising the attainment for lower readers also.
2. They were implementing the recovery curriculum and building up the children's resilience, self-confidence and looking after their mental health. They were using the strategies from the BOSS approach for challenging behaviour.
3. Narrowing the attainment gap, particularly in reading, was a priority and the Family Learning Partnership would help with this area. The Headteacher pointed out that not all disadvantaged children were lower achieving.
4. The School Partnership Program was working with other schools to support each other and to drive school improvement. They would ask another school to carry out a peer review of the curriculum.

A governor questioned if the attainment gap in pupils reading affected other areas of the curriculum, the Headteacher confirmed that the children who were lower readers were affected in other subject areas. The Deputy Headteacher added if a Year 6 child was not at the expected standard in reading then it affected every subject area.

Another governor queried how long would these priorities be in place, the Headteacher responded they would be in place for usually a year but longer if needed and that staff had been working on many of these priorities already.

### Finance

The Returns Timetable was for information and the Certificate of Delegated Authority would be completed by the SBM and signed by the Chair.

## **9. SAFEGUARDING**

None to update.

## **10. POLICY REVIEW**

Anti-Bullying Policy – A governor suggested a change to the anti-racist part in the policy, changing 'parents are informed' to 'all parents are informed whether they are parents of the perpetrator or victim'.

Another governor **challenged** was there anything specific with online bullying and primary aged children and how was this dealt with. The staff governor responded the children were informed that they should not be accessing social media under the age of 13, they delivered workshops and the police visited the school to reinforce this message. The governor suggested adding into the policy how the school dealt with issues that had happened at home or out of school once the child was back in school. The staff governor agreed and added they did engage with parents with any issues and tried to educate the parents also in the use of social media.

The Chair **challenged** what would happen if a child was having problems with another child from a different school, the staff governor explained they would contact the other school and work on a resolution together.

7.10pm - David Allen left the meeting.

**Behaviour Policy** – A governor questioned how the restorative approach worked that was mentioned in the policy, the Deputy Headteacher explained restorative practice was about understanding the behaviour and feelings for the future. The governor clarified if this meant the practice could defuse future incidents, the Deputy Headteacher replied by understanding how someone else was feeling would alter how the staff reacted and children responded positively to this approach.

**Both policies were approved.**

**11. GOVERNANCE MATTERS**

The Chair reminded the governors to keep up to date with the LA training which was being offered both virtually and face to face.

**12. CORRESPONDENCE**

None.

**13. ANY OTHER BUSINESS**

None.

**14. Next FGB**

Monday 22<sup>nd</sup> November 2021 at 6pm.

The meeting closed at 7.30pm

**Future FGB agenda items:**

APPROVED

22/11/2021

Ms J Hudson  
Chair

Date

<b>Action Points from the meeting of the Full Governing Body held on 27<sup>th</sup> September 2021</b>				
<b>Action</b>		<b>Item</b>	<b>Who</b>	<b>When</b>
1	The Headteacher and Chair agreed to write a Program of subject leader reports for governor Training and distribute to all governors.	3	HT & Chair	By next FGB