



Minutes of the virtual meeting of the FGB held on Wednesday 5th May 2021 at 6pm

Present: Ms J Hudson (Chair), Ms T Clarke (Headteacher), Dr A Pawley, Mr B Twist, Mr G Whitmore, Ms F Moxon, Mr D Allen, Ms C Johnson, Ms H Thomas and Mr M Snowden.

In Attendance: Ms D Rees (DHT)
Ms D Waters (SBM)
Ms M Riley (Governance Support Officer, CYC – Clerk)

1. WELCOME, APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST

The Chair welcomed everyone to the meeting, which started at 6.05pm. Apologies were received, with consent, from. Ms A Last

There were no declarations of interest.

2. FINANCE – APPROVAL OF THE START BUDGET

The SBM reported the carry forward was £64,238, which was more than they had predicted. She outlined how the money had been spent including accruals of £10,000 on whiteboards/laptops, £3,000 to pay Sewells, £8,000 for decorating within school and fire alarm and £10,000 for the new building and furniture with £39,000 was committed to the MUGA.

The SBM informed the governors the 2021/22 budget showed £25,000 of uncommitted funds and a £7,633 overspend. Over the coming years the budget would fluctuate and there would be no carry forward by 2023/24. The SBM shared the Friends of the school had given each teacher £300 to spend on their classes.

The SBM informed governors by the end of 2021/22 they would have a £17403 carry forward, end of 2022/23 they would have a £16876 c/fwd and the year after in 2023/24 they would have a deficit of £994. A governor suggested the cost of running the school needed to be separate to the MUGA costs and the budget showed the vulnerability of the school if there were any changes. He added they needed changes to funding or staffing to combat the predicated deficit. The SBM responded the school was not able to plan ahead for the amount of SEND children they would have and they had a good reputation for supporting SEND pupils. A governor noted there could be a huge variable in SEND amounts received and asked who decided the funding, the SBM explained a panel decided which banding and how many hours of support a child with an EHCP would be awarded. She added often the school needed to put in 1 to 1 support before a child had the funding and applying for EHCPs was a lengthy process. A governor acknowledged the 1 to 1 TA support was difficult to predict and asked if they had accounted for any extra 1 to 1 TAs in the future within the budget. The SBM explained they did not have a contingency budget for

this area and the SEND support did impact the budget although the LA did financially support schools when the SEND numbers grew the amount did not cover the full costs.

A governor highlighted one of the issues with EHCPs and SEND needs was that the school needed to be reactive to the situation and could not plan in advance. He suggested perhaps the LA could help with planning assumptions and giving schools extra notice. The Headteacher explained the assessment for SEND children took a long time and it was unusual for a child to start their education with an EHCP. She added all SEND children should have the right to attend mainstream school however the funding was needed to match this.

Action: The SBM informed governors she would alter the start budget to show the deficits over the following years and send this out to governors.

The governors approved the start budget.

The SBM informed governors one of the actions from the last FGB had been to review the start budget showing the effects of the school returning to normal after Covid and any teachers eligible for UPS which she had completed in a separate table. The SBM screen shared the table explaining the saving would be around £25,000 for 2021/22 if school returned to normal. A governor asked if the bubbles would have ended by September, the SBM responded they hoped the bubbles would not be needed but they had planned for still having bubbles within the budget. A governor noted the school could have some more savings over the next five years but appreciated the finances were fluid.

3. PREMISES UPDATE – KITCHEN, ASTROTURF AND NEW CLASSROOM

The SBM reported they had planning permission for the new building, which would happen in the summer holidays and they needed a structural engineer. The kitchen and fire alarm would be updated also, which would be paid for by CYC. The SBM explained the sports premium funding would go towards the MUGA and asked to discuss this in more detail at the next FGB. The Chair thanked the SBM for the finance updates and the start budget.

7.05pm – the SBM left the meeting.

4. MINUTES OF THE LAST MEETING HELD ON 22nd MARCH 2021

Previously distributed.

Resolved:

Governors considered and approved the minutes of the FGB meeting held on 22nd March 2021 as a true and accurate record of the meeting. The clerk will add approved to the final copy and return them to school.

5. ACTION PLAN AND MATTERS ARISING

With reference to the action plan from the FGB meeting held 22nd March 2021:

Action Point 1: Completed

Action Point 2: Completed

Action Point 3: Completed

6. SUBJECT LEADER PRESENTATION – COMPUTING

The computing subject lead informed governors the staff had been fantastic in embracing all of the IT developments over the last year and, even though the lockdowns had been challenging, the children and

staff had been upskilled in IT which needed maintaining and building upon.

The Computing Curriculum

The computing subject lead shared they had 115 chrome books in school to support the delivery of the curriculum and the software, Purple Mash, covered the curriculum across the year groups. They also used Discovery Education for coding, Sketch for Computer Aided Design (CAD) and Google Interland for E-safety. The last 12 months had focused upon the wider curriculum and subject leaders had reviewed the vocabulary used, the progression of skills and long term plans. Purple Mash had mapped out the curriculum so that it was easy for teachers to follow and for the computing subject lead to track. In Year 5/6, the pupils used the CAD software to design 3D boxes and they were linking this to Design & Technology.

IT in other Curriculum Areas

The computing subject lead shared they used IT in all areas of the curriculum for example in maths for problem solving, researching using chrome books, using Spelling Shed and their games and TT Rockstars. They were a Google school and could access all Google software also.

Chrome Books

The computing subject lead informed governors they had started with 60 chrome books and now had 115 thanks to combination of the Friends of the school, grandparents donating, the DfE providing some and Spark York fundraising. They no longer had an IT suite in school as they had three class sets of chrome books to use.

Looking ahead

The computing subject lead informed governors they were looking to improve the IT curriculum further through the use of augmented reality, purchasing more chrome books, using a 3D printing for the CAD program, coding physical systems and linking to secondary school for transition. They would evaluate the plans after the summer term.

A governor thanked the computing subject lead and commented his enthusiasm was evident from the presentation. He asked if the school had a policy for the chrome books going home with pupils and were Purple Mash and other subscriptions budgeted for. The IT lead responded they had written an agreement between school and parents at the start of lockdown for the chrome books going home and had very little issues. The subscriptions were bought on a five year contract in most cases as these were the cheapest way to buy them.

Another governor asked how long chrome books lasted, the computing subject lead replied the original chrome books in school were five years old and they were still good as they had no hard drive so they did not slow down. He added they had a good relationship with their IT provider, Vital, and could order in bulk to receive a discounted rate or lease the chrome books.

A governor queried the pupils using Google Classroom at home and did the same internet restrictions apply. The computing subject lead explained if the child was logged in through Google Classroom the same restrictions were in place.

A governor thanked the computing subject lead for showing them how IT was integrated into the curriculum and asked how other staff were finding using the new technology, he responded they had staff meetings to share ideas and skills and everyone had been very supportive and learnt new skills. The Chair thanked the computing subject lead for the presentation and the last 12 months which had been very positive.

7. HEADTEACHER REPORT

The Headteacher reported the children had started the term with a Star Wars marathon raising over £1,000 for Mental Health UK and they had completed parent consultations via the telephone and some via Zoom with translators for EAL families, which had gone well. In staffing, they would be interviewing for a few 1 to 1 TA positions, a maternity cover class teacher and a teacher currently on maternity leave was due to return in October 2021.

The Headteacher shared Covid had brought some positive changes in school which they would continue with including staggered lunchtimes and playtimes as this had worked well and the proficiency of the staff and children using Google Classroom, with one child still accessing this from home. A governor **challenged** was there a risk some children would choose the option of staying at home to learn, the Headteacher replied this was not a risk as the children were expected in school, whilst also loving being back and the child who was currently accessing Google Classroom had additional needs and he attended school four days and had one day at home to support his needs.

The Headteacher reported the amount of safeguarding concerns had increased and social services were involved with 13 families with child protection needs. They were taking part in a project named BOSS for behaviour outreach support which was looking at ways of keeping pupils with behavioural issues in school, particularly once they reached secondary school age. Also, they were taking part in Early Talk for York as the local area had a high deprivation rating and high levels of disadvantaged children. Early Talk for York would include access to Speech & Language and Early Language support.

The Headteacher informed governors she would carry out a learning walk with the Deputy Headteacher the following week focusing on disadvantaged children and their ability to take part in the lessons. They would also carry out pupil interviews and a book scrutiny. The Headteacher reported they had an assessment and data analysis week soon and they would be sending home reports and class lists. They hoped to have a sports day, but would have a back-up plan if needed, transitions were planned and a leavers' assembly was also planned.

The Headteacher shared the SDP and informed governors all yellow areas were areas they were working on, book swaps would take place, they had received phonics training from Alison Bailey, a maths expert in KS2 and were reviewing teacher workload and how the light marking process was going when they did the book scrutiny. The peer review program had been paused but hopefully they would carry out two reviews by Christmas.

The Chair thanked the Headteacher for the updates.

8. WORKING PARTY UPDATES

The Health & Safety working party Chair reported they had a meeting planned and would report back at the next FGB.

The Finance working party information had been shared earlier in the meeting.

9. GOVERNANCE MATTERS

Keeping in touch update

The Chair reminded the governors to keep up to date with the LA training and to check the school website for information and possibly being able to attend events in school in the summer term.

10. CORRESPONDENCE

The Chair informed the governors they had received a response from the DfE to the Chair's letter. The DfE

stated they would give schools two weeks' notice of any changes and that leaders and teachers were working incredibly hard.

11. ANY OTHER BUSINESS

None.

12. Next FGB

Tuesday 13th July 2021 at 6pm possibly face to face in school.

The meeting closed at 8.05pm

Future FGB agenda items:

MUGA

H&S working party update

Ms J Hudson
Chair

Date

Action Points from the meeting of the Full Governing Body held on 5th May 2021				
Action		Item	Who	When
1	The SBM informed governors she would alter the start budget to show the deficits over the following years and send this out to governors.	2	SBM	ASAP