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## Newsletter 11



30<sup>th</sup> January 2014

Dear Parent/Carer

You will also receive today a letter with information about Parents Evenings, which will take place during the week beginning Monday 10<sup>th</sup> February 2014. Please make sure you return the slip to arrange an appointment to see your child's teacher. It is really important and you will have an opportunity to find out how he/she is doing and how you can support at home.

### School Contact Details

**IMPORTANT:** This half term we have had a new VOIP phone system installed through school. This means we will now be part of the council network of internal numbers which means a saving for the school as all other CYC numbers beginning in 55 will be free. The new school phone number will now be (01904) 555335. Also, there will now be a separate line number dedicated to calls about your child's absence from school. You will be able to ring this number and leave a simple message to say why your child is absent from school on that day. This will make things much easier to manage in the office and will make it easier for parents too! If you are reporting your child's absence you will need to call (01904) 553869. There will be a recorded message and you will need to leave your child's name, reason for absence and class teacher's name. Until we return after half term on Monday 24<sup>th</sup> February, the current school number 623551 will still be active. After this date if you call the old number, you will receive a BT message asking you to redial with the new number.



We are currently collecting Sainsbury's Active Kids vouchers for sport equipment for school, there is a box on front reception we would be really grateful if you or any family members have any of these. Many thanks.

Best wishes

Andy Herbert  
(Headteacher)